



**ERIC GARCETTI**  
**MAYOR**

February 11, 2022

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Melissa Chinchilla to the Los Angeles Homeless Services Authority for the term ending June 30, 2023. Ms. Chinchilla will fill the vacancy that will be created by Mitchell Kamin, who is resigning effective Monday, February 28, 2022.

I certify that in my opinion Ms. Chinchilla is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Melissa Chinchilla  
**Commission:** Los Angeles Homeless Services Authority  
**End of Term:** 6/30/2023

### Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 14 - East LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Massachusetts Institute of Technology, Ph.D., Urban Studies and Planning: Housing, Community and Economic Development
7. **Occupation/profession:** Health Science Specialist, U.S. Dept. of Veterans Affairs
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender
Bernard, Kelli	N/A	0	African American	F
Greuel, Wendy	South Valley	2	Caucasian	F
Pearson, Booker	West	11	Caucasian	M
Vacant				
Sauls, Kelvin	N/A	0	African American	M

## Melissa Y. Chinchilla

### Research Area

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Affordable housing, homelessness, social determinants of health, and community development

### Education

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**Massachusetts Institute of Technology, Ph.D., Urban Studies and Planning: Housing, Community and Economic Development (June 2018)**

Advisor: Amy Glasmeier

Qualifying Exams (December 2015): Urban Sociology; Community and Health

Dissertation: "Community Integration Among Formerly Homeless Veterans"

MIT Kaufman Teaching Certificate (June 2014)

**University of California, Los Angeles, M.S. Health Policy and Management (June 2019)**

**University of California, Berkeley, Master of City and Regional Planning: Housing, Community and Economic Development (May 2011)**

Advisor: Malo Hutson

Thesis: "Rethinking the Redevelopment of Public Housing: HOPE SF, Economic Change and Resident Self-Sufficiency"

San Francisco Department of Public Health, Health Impact Assessment Mini-Course (May 2010)

**University of California, Berkeley, B.A., Social Welfare (May 2008)**

**University of California, Berkeley, B.A., Mass Communications (May 2008)**

Highest Social Welfare Departmental Honors (2008)

### Publications

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*Working Papers:*

**Melissa Chinchilla, Adolfo Jacobo, and Rajan Sonik.** "Addressing housing-status-based inequities in primary care responses to COVID-19" (*Health Services Research invited submission 2022*)

**Melissa Chinchilla.** "Addressing homelessness in a Federally Qualified Health Center."

*Peer-reviewed:*

**Melissa Chinchilla, et al.** (in press). "Linking patient education, civic engagement, and research at a large Federally Qualified Health Center to address health disparities." *Health Services Research* (November 2021).

**Melissa Chinchilla, Dahai Yue, Ninez A. Ponce.** "Housing Insecurity Among Latinxs." *Journal of Immigrant and Minority Health* (2021): 1-10.

**Melissa Chinchilla and Sonya Gabrielian.** "Examining Unsheltered Latinx Homelessness in Los Angeles County." *Cityscape* 23.2 (2021): 159-179.

**Melissa Chinchilla, Sonya Gabrielian, William P. Horan, Amy Glasmeier, Gerhard Helleman, Jonathan K. Wynn, Peter Capone-Newton, and Michael F. Green.** "Comparing Tenant and Neighborhood Characteristics of the VA's Project-Based vs. Tenant-Based Supportive Housing Program in Los Angeles County." *Journal of Health Care for the Poor and Underserved* 30.4 (2019): 1373-1393.

**Melissa Chinchilla, Sonya Gabrielian, Amy Glasmeier, and Michael F. Green.** "Exploring Community Integration Among Formerly Homeless Veterans in Project- vs. Tenant-Based Supportive Housing." *Community Mental Health Journal* (2019): 1-10.

**Melissa Chinchilla and Sonya Gabrielian.** "Stemming the rise of Latino homelessness: lessons from Los Angeles County." *Journal of Social Distress and the Homeless* (2019).

**Melissa Chinchilla**, Sonya Gabrielian, Gerhard Helleman, Amy Glasmeier, and Michael F. Green. "Determinants of Community Integration Among Formerly Homeless Veterans Who Received Supportive Housing." *Frontiers in Psychiatry* 10 (2019): 472.

**Melissa Chinchilla** and Mariana C. Arcaya. "Using Health Impact Assessment as an Interdisciplinary Teaching Tool." *International Journal of Environmental Research and Public Health* 14.7 (2017): 744.

#### **Book Chapters:**

Cesar McDowell and **Melissa Chinchilla**. (2016). "Partnering with Communities and Institutions." *Civic Media: Technology, Design, Practice*, MIT Press.

#### **Conferences/Lectures**

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*Presenter.* **Melissa Chinchilla**, Gloria Itzel Montiel Hernandez, Matthew Lomeli, Evelyn Gonzales-Figueroa, Joanna Garcia, Aisli Valencia, and Rajan Sonik. (October 2021). "Linking Patient Education, Civic Engagement, and Research at a Large Federally Qualified Health Center to Address Health Disparities." Presenter at 2021 Academy of Public Health, Annual Conference, Denver, Colorado.

*Discussant.* **Melissa Chinchilla**. (October 2021). "Opening Doors for All: Improving Health in Housing and Homelessness." Discussant at 2021 E.R. Brown Symposium, University of Los Angeles, California.

*Presenter.* **Melissa Chinchilla**. (June 2021). "Community Health Centers' Efforts to Assist Latinx Patients Experiencing Homelessness: Early Lessons Learned." Poster presented at 2021 Annual Research Meeting AcademyHealth (virtual meeting).

*Presenter.* **Melissa Chinchilla** and Sonya Gabrielian. (June 2021). "Factors Associated with Unsheltered Latinx Homelessness in Los Angeles County." Poster presented at 2021 Annual Research Meeting AcademyHealth (virtual meeting).

*Guest Lecturer.* **Melissa Chinchilla**. (March 2021). "Equity and Social Justice: Covid-19 and Vulnerable Populations." Boston University. Boston, Massachusetts.

*Guest Lecturer.* **Melissa Chinchilla**. (March 2021). "Pandemics and the City: Covid-19 and Race/Ethnic Disparities." University of Toronto. Toronto, Ontario, Canada.

*Guest Lecturer.* **Melissa Chinchilla**. (February 2021). "AltaMed Health Equity Lecture Series – Bringing Latinx Homelessness into Conversation: Revisiting the Latinx Paradox." AltaMed Health Services. Los Angeles, CA.

*Guest Speaker.* **Melissa Chinchilla**. (February 2021). "Reflexivity in Research." University of California, Sacramento, Sacramento, CA.

*Guest Speaker.* **Melissa Chinchilla**. (December 2020). "Research Design." University of California, Irvine, Irvine, CA.

*Panelist.* **Melissa Chinchilla**. (November 2020). "Advancing Housing Solutions for a Healthier Sonoma County." Presented at Generation Housing (virtual meeting).

*Presenter.* **Melissa Chinchilla** and Sonya Gabrielian. (July 2020). "Stemming the Rise of Latino Homelessness: Lessons from Los Angeles County." Poster presented at 2019 Annual Research Meeting AcademyHealth (virtual meeting).

*Presenter.* **Melissa Chinchilla** and Ninez A. Ponce. (July 2020). "Predictors of Housing Insecurity Among Latinxs." Poster presented at 2019 Annual Research Meeting AcademyHealth (virtual meeting).

*Collaborator.* Anne Escaron, **Melissa Chinchilla**, Nina Wallerstein, Shannon Sanchez-Youngman, and Efrain Talamantes. (July 2020) "Progress to Date on Health Equity and Access for Latinos through PCOR Capacity-Building." Poster presented at 2019 Annual Research Meeting AcademyHealth (virtual meeting).

*Presenter.* **Melissa Chinchilla**. (June 2020). "Latino Homelessness and the Role of FQHCs." Presented at the National Alliance to End Homelessness Race Equity Research/Data Group (virtual meeting).

*Panelist. Melissa Chinchilla.* (April 2020). "COVID-19 and Health Equity - Impact on Latinx Communities." Presented at AltaMed Institute for Health Equity (virtual meeting).

*Panelist. Melissa Chinchilla.* (February 2020). "Homeless, not Hopeless" Presented at Toastmasters International, Yorba Linda Community Center, Yorba Linda, CA.

*Guest Lecturer. Melissa Chinchilla.* (February 2020). "Stemming the Rise of Latino Homelessness: Lessons from Los Angeles County." UCLA, Los Angeles, CA.

*Panelist. Melissa Chinchilla.* (February 2020). "Protecting and Serving Immigrants Experiencing Homelessness." Presented at National Alliance to End Homelessness Conference, Oakland, CA.

*Presenter. Melissa Chinchilla.* (September 2019). "Latino Homelessness in Los Angeles County and Current Research Efforts in Federally Qualified Healthcare Clinics." Presented at Homeless Policy Research Institute Seminar, Los Angeles, CA.

*Presenter. Melissa Chinchilla, Sonya Gabrielian, Gerhard Hellemann, Amy Glasmeier, and Michael F. Green.* (June 2019). "Factors Associated with Community Integration Among Veteran Affairs Supported Housing Recipients." Poster presented at 2019 Annual Research Meeting AcademyHealth, Washington, D.C.

*Presenter. Melissa Chinchilla.* (June 2019). "Latino Homelessness in Los Angeles County." Presented at The Giving Spirit, Los Angeles, CA.

*Presenter. Melissa Chinchilla.* (May 2019). "Latino Homelessness in Los Angeles County." Presented at the California Latino Legislative Policy Briefing, Sacramento, CA.

*Guest Lecturer. Melissa Chinchilla.* (February 2019). "Stemming the Rise of Latino Homelessness: Lessons from Los Angeles County." University of California, Los Angeles, Los Angeles, CA.

*Presenter. Melissa Chinchilla, Sonya Gabrielian, Gerhard Hellemann, Amy Glasmeier, and Michael F. Green.* (November 2018). "Factors Associated with Community Integration Among Veteran Affairs Supported Housing Recipients." Presented at the American Public Health Association, Annual Conference, San Diego, CA.

*Presenter. Melissa Chinchilla, Sonya Gabrielian, William P. Horan, Amy Glasmeier, Gerhard Hellemann, Jonathan K. Wynn, Peter Capone-Newton, and Michael F. Green.* (April 2018). "Comparing Tenant and Neighborhood Characteristics of the VA's Project-Based vs. Tenant-Based Supportive Housing Program in Los Angeles County." Presented at the Urban Affairs Association, Annual Conference, Toronto, ON.

*Presenter. Melissa Chinchilla and Ceasar McDowell.* (April 2017). "What's Missing From Reflective Practice?" Presented at the Urban Affairs Association, Annual Conference, Minneapolis, MN.

*Presenter. Melissa Chinchilla.* (December 2016). "Community Integration Among HUD-VASH Recipients: Los Angeles County." Presented at Mental Illness Research Education Clinical Center Psychosis Seminar, U.S. Department of Veteran Affairs, Los Angeles, CA.

*Presenter. Melissa Chinchilla and Ceasar McDowell.* (November 2016). "What's Missing From Reflective Practice?" Presented at the Association of Collegiate Schools of Planning, Annual Conference, Portland, OR.

*Guest Lecturer. Melissa Chinchilla.* Healthy Cities: assessing health impacts of policies and plans (May 2016). "Health Communications: Framing, Organizing, Advocacy" MIT, Cambridge, MA.

*Presenter. Melissa Chinchilla and Amy Glasmeier.* (October 2015). "Ending Veteran Homelessness: A Role for Planning." Presented at the Association of Collegiate Schools of Planning, 55<sup>th</sup> Annual Conference, Houston, TX.

*Participant. Melissa Chinchilla.* (August 2015). "Association of Collegiate Schools of Planning 2015 PhD Workshop." University of Southern California, Los Angeles, CA.

## Reports

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Melissa Chinchilla and the Homeless Policy Research Institute. "Latinx Homelessness in Los Angeles." ([https://socialinnovation.usc.edu/homeless\\_research/latinx-homelessness-in-los-angeles/](https://socialinnovation.usc.edu/homeless_research/latinx-homelessness-in-los-angeles/))

Melissa Chinchilla. "Stemming the Rise of Latino Homelessness: Lessons from Los Angeles County." ([https://latino.ucla.edu/wp-content/uploads/2019/02/FINAL-DRAFT-02\\_08\\_19-Stemming-the-Rise-of-Homelessness.pdf](https://latino.ucla.edu/wp-content/uploads/2019/02/FINAL-DRAFT-02_08_19-Stemming-the-Rise-of-Homelessness.pdf))

Melissa Chinchilla. "Enterprise Community Partners' Assessment: Understanding Affordable Housing Developers' Efforts to Address Resident Health Outcomes."

Melissa Chinchilla. "Enterprise Community Partners - Health and Housing: Opportunities for Partnership."

Melissa Chinchilla. "Social Cohesion and Community Safety in New and Redeveloped Mixed Income Housing." (<http://www.sfdph.org/dph/files/EHSdocs/HDMT/WhitePaperSocial.Cohesion.pdf>)

## Reviewer for Scientific Journals

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Frontiers in Psychiatry (2019)

Journal of Social Distress and the Homeless (2019)

Journal of Health Care for the Poor and Underserved (2019)

## Grants

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### Ongoing Research Support:

Preparedness and Treatment Equity Coalition (PTEC) (\$50,000) 2022

*Addressing bias in the detection of housing instability to reduce ethnicity-based disparities in service linkage and management among patients with diabetes*

Chinchilla (PI)

Funding will support efforts to map out the timing and methods of housing instability identification during clinical encounters and estimate the size and scope of health disparities among patients with diagnosed diabetes that are identified as experiencing housing instability versus those that are stably housed; and revised approaches to housing status screening, as well as, development of key guidelines for how diabetes management may be tailored for patients that are housing unstable.

ORD Diversity Supplement (\$200,000) 2021-2023

*Social Integration Among Formerly Homeless Veterans with Serious Mental Illness (SMI)*

Chinchilla (PI)

Two-year mentored research project focused on examining the relationship between symptoms and social integration among Veterans with SMI who have experienced homelessness.

VA RR&D Center (PI: Green) (\$1,258,900) 2020-2025

*Enhancing Community Integration for Homeless Veterans*

Chinchilla (Co-I and Steering Committee Member)

Through research and training activities, this center aims to enhance community integration among Veterans who have experienced homelessness. The center focuses on using mHealth technology to assess this vulnerable population.

Patient Centered Outcomes Research Institute (PIs: Henwood and Gelberg) (\$2,584,606) 2020-2023

*Enhancing Community Integration for Homeless Veterans*

Chinchilla (Co-I)

This study aims to test the comparative effectiveness of place-based PSH (PB-PSH) and scattered-site PSH (SS-PSH) on PEH quality of life and whether COVID-19 related health behaviors act as a mediator in this relationship. In addition, this study aims to learn PEH adherence to social distancing guidelines and provider perspectives on challenges of implementing and sustaining COVID-19 related prevention practices and care in PSH.

### Completed Research Support:

Homeless Policy Research Institute Rapid Response (\$42,000) 2020-2022

Chinchilla (PI)

*Examining the role of Federally Qualified Health Centers in homeless services connection*

Funding supports effort to examine the extent to which Federally Qualified Health Centers (FQHCs) are able to identify racial/ethnic minorities experiencing homelessness who are disconnected from mainstream homeless services.

Patient Centered Outcomes Research Institute (\$250,000) 2019-2022  
Chinchilla (PI)

*Health Equity and Access for Latinos through Patient Centered Outcomes Research (HEAL through PCOR)*  
HEAL through PCOR was a multi-stakeholder effort to transform research at AltaMed. With over 25 active internal and external stakeholders including medical providers, community leaders, and academic researchers, HEAL through PCOR engaged a range of participants to identify ways that community members and patients can be engaged in addressing health disparities through research and civic engagement efforts.

Homeless Policy Research Institute Rapid Response (\$10,000) 2019  
Chinchilla (PI)

*Latino Homelessness in Los Angeles County*  
Funding supported analyses of Latino homelessness using Point-in-Time homelessness data and qualitative interviews with key informants.

Homeless Policy Research Institute Rapid Response (\$29,539) 2020  
Chinchilla (PI)

*Addressing COVID-19 and homelessness at a large Federally Qualified Health Center*  
Project informed on-the-ground efforts of healthcare systems to serve all individuals experiencing homelessness and COVID-19. The project examined efforts at a large FQHC facilitate homeless services referrals and to meet the health needs of COVID-19 patients experiencing homelessness.

Priscilla King Gray Public Service Center (\$6,000) 2016  
Chinchilla (PI)

Project goal was to develop a proposal for qualitative and quantitative research of community integration outcomes among formerly homeless Veterans housed through HUD-VASH federal housing subsidies.

Veteran Administration Research Enhancement Award Program (\$9,000) 2017-2018  
Chinchilla (PI)

Project goal was to undertake qualitative research aimed at comparing Veteran characteristics associated with positive community integration outcomes in project-based vs. scattered-site HUD-VASH housing at VAGLA.

Sagalyn and Hack Dissertation Grant (\$5,000) 2017-2018  
Chinchilla (PI)

Funding supported completion of dissertation work.

Priscilla King Gray Public Service Center Project Grant (\$5,000) 2018  
Chinchilla (PI)

Project goal was to conduct an exploratory analysis of Latino Homelessness in Los Angeles County.

## **Awards/Honors**

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2020 National Institute of Diabetes and Digestive and Kidney Diseases, and National Hispanic Medical Association (NHMA) Travel Award Recipient

2016 Hispanic Scholarship Fund Scholar

2013 Presidential Fellow, Massachusetts Institute of Technology

2009 Graduate Opportunity Program Award, University of California Berkeley

2008 UC Berkeley Highest Honors in Social Welfare

## **Research Experience**

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### **Associate Investigator, Rehabilitation R&D Center on Enhancement of Community Integration for Homeless Veterans (October 1, 2020 – Present)**

As part of the Center, serve as a member of the Steering Committee and Co- Principle Investigator to ensure that research includes efforts to understand the impact of community level factors, including neighborhood and

housing characteristics, on community integration outcomes. Co-lead research projects will focus on the impact of social and environmental factors on community integration outcomes. Will also provide technical assistance and mentorship to post-doctoral fellows as needed.

**Research Scientist, AltaMed Institute for Health Equity, Commerce, CA (August 2019 – February 2022)**

As principal investigator, developed independent research agenda focused on social determinants of health, including work focused on housing stability and homelessness. Identify and lead efforts to obtain research grant support. Disseminated research findings through peer-reviewed publications and conferences.

**Health Service Research and Development Post-Doctoral Fellow, Department of Veteran Affairs, Los Angeles, CA (September 2018 – August 2019)**

Participated in interdisciplinary fellowship training in Health Services Research with the aim of developing partnered health services research to enhance access, quality and value of long-term services and support for vulnerable Veterans.

**Veteran Affairs Research Enhancement Award Program Visiting Scholar, Los Angeles, CA (June 2016 – August 2018)**

Collaborated with the Veterans Administration of Greater Los Angeles' Community Engagement and Reintegration Service (homeless program) to analyze Department of Housing and Urban Development-Veterans Affairs Supportive Housing (HUD-VASH) administrative data and conduct qualitative research on HUD-VASH implementation. Research used for the publication of three manuscripts aimed at providing an understanding of HUD-VASH resource allocation and consumer community integration outcomes.

**Research Assistant to Mariana Arcaya, MIT Department of Urban Studies & Planning, Cambridge, MA (June 2016 – June 2017)**

Collaborated with Professor Arcaya on research exploring the tension between urban planning and public health theoretical frameworks and collaborative work. Worked on drafting two manuscripts.

**Research Assistant to Amy Glasmeier, MIT Department of Urban Studies & Planning, Cambridge, MA (Fall 2015)**

Collaborated with Professor Amy Glasmeier on research aimed at exploring Veteran homelessness. Undertook an extensive literature review of Veteran services, and an online assessment of benefits offered through the Veterans Administration. Completed and presented draft paper, "Ending Veteran Homelessness: A Role for Planning" at the Association of Collegiate Schools of Planning, 55<sup>th</sup> Annual Conference.

**Research Assistant to Ceasar McDowell, MIT Department of Urban Studies & Planning, Cambridge, MA (February – December 2014)**

Partnered with Professor Ceasar McDowell on book chapter, "Partnering with Communities and Institutions" in *Civic Engagement Handbook* published by MIT press. Interviewed practitioners, researched potential case studies, and conducted literature review. Drafted chapter providing a framework for the construction and use of civically inclusive technologies.

**Researcher, UC Berkeley Independent Study-Client Report for Potrero Hill HOPE SF, Berkeley, CA (Fall 2010 – Spring 2011)**

Conducted literature review, interviewed various stakeholders, and examined multiple case studies to produce "Rethinking the Redevelopment of Public Housing: HOPE SF, Economic Change and Resident Self-Sufficiency" report. Analyzed obstacles to public housing residents' self-sufficiency, documented preliminary lessons learned across HOPE SF sites, and identified opportunities for entrepreneurial endeavors among Potrero Hill residents.

**Research Assistant to Robert Schneider, UC Berkeley Department of City and Regional Planning, Berkeley, CA (Fall 2009)**

Conducted transportation surveys outside 20 Walgreen stores throughout the Bay Area to gather customers' demographic data and transit patterns. Data was used for Dr. Schneider's doctoral thesis, "Understanding Sustainable Transportation Choices: Shifting Routine Automobile Travel to Walking and Bicycling."



## Teaching Experience

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### MIT Department of Urban Studies and Planning

#### Teaching Assistant, “Thesis Preparation” (Spring 2018)

Assisted with class logistics and worked one on one with students to guide thesis proposals. Graded and provided feedback on assignments.

#### Teaching Assistant, “Introduction to Spatial Analysis” and “Geographic Information Systems Workshop” (Fall 2014; Fall 2015; Spring 2016)

Prepared materials for and facilitated weekly lab session for fifteen master’s/ undergraduate students. Supervised students’ final projects, provided one-on-one troubleshooting, and graded problem sets.

#### Teaching Assistant, “Healthy Cities Graduate Student Instructor” (Spring 2016)

Prepared class study guides, assisted with class logistics and worked one on one with students to understand topics covered in course. Graded and provided feedback on assignments.

## Nonacademic Work

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### Health and Housing Summer Intern, Enterprise Community Partners, Los Angeles, CA (Summer 2014)

Interviewed Resident Services Coordinators from 14 affordable housing organizations to produce a partner assessment focused on understanding current efforts to address resident health outcomes. Interviewed key stakeholders in the health field working at the intersection of health and housing to identify opportunities for partnership. Produced “Health and Housing Report” which identified opportunities for cross-sector collaboration and innovation under Enterprise’s national health and housing initiative. Presented summer findings and recommendations to Enterprise Southern California staff.

### Program Associate, United Way of Greater Los Angeles, Los Angeles, CA (August 2011 – July 2013)

Co-led Coordinated Entry System (CES) Pilot Project in Skid Row; Project focused on creating a system to match and prioritize homeless individuals for housing and services required under Department of Housing and Urban Development (HUD) regulations. System served as basis for countywide CES scale up. Reviewed, scored, and made funding recommendations for Request for Proposals under Housing Stability action area for 2014-2016 grant cycle. Compiled quarterly progress reports including collection of housing placement data, partner narratives, and success stories. Coordinated Community Investment Department’s HomeWalk (annual 5K fundraiser) partner recruitment and served on cross-functional team for logistics and creative planning. Executed social media strategy for Home For Good initiative via daily Facebook and Twitter posts, weekly blog posts, and by working with consultants to assure website redesign. Assisted with communication and outreach to community stakeholders, and Home For Good convenings - including registration, event flow, and day of logistics.

### Program on Health Equity and Sustainability Intern, San Francisco Dept. of Public Health, San Francisco, CA (Summer 2010)

Conducted literature review on best practices in mixed income housing and produced “Social Cohesion and Community Safety in New and Redeveloped Mixed Income Housing” report to help inform HOPE SF community building efforts. Presented white paper findings to 15-20 HOPE SF developers and stakeholders. Supported expansion of Healthy Economy section of Healthy Development Measurement Tool (HDMT) through identification and development of community health indicators. Provided administrative support for Health Impact Assessment Mini-Course.

### Tenant/Lead Prevention Outreach Organizer, Coalition for Economic Survival (CES), Los Angeles, CA (August 2008 – May 2009)

Under Los Angeles Housing Department (LAHD) contract, outreached to substandard housing (200+ units a month) to provide information on building inspections conducted under Systematic Code Enforcement Program. Identified and outreached to potential Lead Hazard Reduction Grant Program candidates. Educated low-income tenants on renters’ rights, referred to legal counsel, and connected them to LAHD services. Made monthly presentations to Parent Teacher Associations and community centers to inform community members about housing services. As part of the Healthy Homes Collaborative, helped compile grant report with policy

recommendations for California Endowment Grant. Represented CES at National Convention for Healthy Homes, Integrative Pest Management State Wide Strategy Conference, and various workshops.

## **Leadership and Service**

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**Member, National Alliance to End Homelessness' Research Council**, National Alliance to End Homelessness, Washington, D.C. (2021- Present)

**Member, Race and Ethnicity Homeless Data Workgroup**, Department of Housing and Urban Development (HUD), Washington, D.D. (2021- Present)

**Adjunct Clinical Assistant Professor of Pediatrics (Voluntary)**, Keck School of Medicine at the University of Southern California, Los Angeles, CA (2020 – Present)

**Research Committee Member**, Homeless Policy Research Institute, University of Southern California (2018 – Present)

**Steering Committee Member**, Veterans Administration Research Enhancement Award Program on Enhancing Community Integration for Homeless Veterans (2019 – Present)

**Policy Expert**, Latino Public Policy Initiative, University of California Los Angeles (2018 – Present)

**Co-Chair, Race and Equity Workgroup**, Homeless Policy Research Institute, University of Southern California (2020 – 2022)

**Steering Committee Member**, Homeless Policy Research Institute, University of Southern California (2020 – 2021)

**Race Equity Workgroup Member**, National Alliance to End Homelessness (2019 – 2021)

**Reviewer**, Los Angeles County's Chief Executive Office Homeless Initiative, Los Angeles, CA (February 2019)

**Reviewer**, California Community Foundation's 2020 Census Research-Practice Convening, Los Angeles, CA (September 2018)

**Student Representative**, MIT PhD Admissions Committee, Cambridge, MA (February 2015)

## **Professional Memberships**

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**Member**, AcademyHealth (2019 – Present)

**Member**, American Public Health Association (2018 – Present)

**Member**, The Association of Collegiate Schools of Planning (2014 – 2018)

**Member**, American Planning Association Los Angeles Young Planner Group (2012 – 2013)



**ERIC GARCETTI**  
MAYOR

February 11, 2022

Dear Ms. Chinchilla:

I am pleased to inform you that I hereby appoint you to the Los Angeles Homeless Services Authority for the term ending June 30, 2023. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org), to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at [nicole.enriquez@lacity.org](mailto:nicole.enriquez@lacity.org).

Ms. Melissa Chinchilla  
February 11, 2022  
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As part of the City Council confirmation process, meetings will be offered to Kevin de León, your Councilmember, and Councilmember Kevin de León, the Chair of the Homelessness and Poverty Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Homelessness and Poverty Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. G.' followed by a horizontal line and a small flourish.

ERIC GARCETTI  
Mayor

EG:tga

Attachment I  
Ms. Melissa Chinchilla  
February 11, 2022

### Nominee Check List

**I. Within 7 days:**

\_\_\_\_\_ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

\_\_\_\_\_ Email the below forms, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

**II. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.**

\_\_\_\_\_ Your City Councilmember Kevin de León

\_\_\_\_\_ Councilmember Kevin de León, Chair of the Council Committee considering your nomination.